

TROPHY RIDGE HOMEOWNERS' ASSOCIATION
1600 NE Loop 410, Suite 202
San Antonio, Texas 78209
(210) 829-7202, Office

SWIMMING POOL & RECREATION AREA RULES AND GUIDELINES
10803 Manor Creek
San Antonio, Texas 78245

SECTION I
POOL RULES AND GUIDLINES

1. INTRODUCTION:

- a. The safety and enjoyment of the members of the community are of primary concern in the operation of our pool at Trophy Ridge. If we show courtesy and consideration for others in our use of the pool, only a minimum of rules and guidelines should be needed.
- b. When monitor(s) are on duty and they are in charge of the pool area when it is open. We appreciate your cooperation with the monitor's directives or requests regarding safety. Please abide by the rules and guidelines, and curtail any activity that interferes with the swimming enjoyment of others. Monitor(s) have the authority to remove any person from the pools for violation of rules or for conduct contrary to good order and discipline or detrimental to the health and safety of others.
- c. **AT ANY TIME THE LIFEGUARDS MAY BE ON DUTY BUT ALL SWIMMING IS AT THE MEMBERS OWN RISK.**

2. SCHEDULE & HOURS OF OPERATION:

a. **SWIM SEASON:**

Season Open: March 15 (or week of Spring Break per NISD) – October 31

Closed for Winter: November – February

The Association reserves the right to close the pool at any time for emergency or repair purposes.

b. **Pool Hours:**

5:00 a.m. to 10:00 p.m. Tuesday through Sunday

CLOSED – Mondays, except Holidays for Maintenance

- c. **Swim Team Practices will be scheduled PRIOR to 11:00 a.m. M, T, Th & F.**

FOR LIABILITY PURPOSES – NO ONE UNDER THE AGE OF 16 IS ALLOWED IN THE FENCED POOL AREA UNLESS ACCOMPANIED BY AN ADULT.

3. ENTRY AND POOL USE:

- a. **PERSONS USING THE POOL DO SO AT THEIR OWN RISK.** The Association is not responsible for accidents, injuries or loss of personal property. The ultimate responsibility rests with the pool users who are homeowners or renters in the Trophy Ridge community and Association members.
- b. The pool facilities were designed and built for the **primary** use and recreation of Trophy Ridge residents, their visiting relatives, and other guests. Use of the pool facilities for parties, which may include guests who are not residents of Trophy Ridge, may be scheduled during regular pool hours. Parties held during pool hours will not be private or exclusive, and will be monitored for pool capacity guidelines. Lifeguards (2) are required with a pool party (max of 25 guests). It is the Members responsibility to make arrangements with AMS. The cost for the lifeguards is paid by the Member directly to Trophy Ridge HOA through AMS.
- c. Only Association members in good standing (i.e., have annual assessment fees paid, as required), their tenants, and their accompanied guests are permitted to use the pool and pool area. Association members or their tenants who are in arrears of their assessment fees shall have their card key access suspended. Card key access will be reinstated when the association member or their tenant has become current in their assessment fees and paid the designated card key reprogramming charge.
- d. **Upon entering the pool, you will be required to show a Photo ID (Texas Driver's License, Student ID, Military ID, etc.) along with the pool card. Pool card is required for access. Individuals without the access card will be refused entry. Each household is given one card; a second card may be purchased at a cost of \$60.00 (limit 2 card keys per household). Card keys to the pool are available from the Association office. Card keys will only be issued after confirmation that the owners are in good standing, i.e. assessments are current, and after a waiver of liability is signed by each adult member. For liability reasons, we do not mail keys. They must be picked up at the Association office at 1600 N.E. Loop 410, Ste. 202, San Antonio, Texas 78209.** The Association office is open Monday through Friday from 8:00 a.m. to 6:00 p.m. **Each family will be issued one card key.** Please **do not** distribute this card key or give it to any non-resident. This card key cannot be duplicated. **There will be a \$60.00 charge for lost card keys and \$50.00 for reinstatement of a suspended card key.**
- e. As conditions change and the use of the pool increases, it may be necessary for the Board of Directors to make changes to the pool rules and/or procedures.
- f. All users of the pool are responsible to ensure the gate is properly locked upon leaving the pool. If you notice anything not working properly, please notify the Association office as soon as possible.
- g. Restrooms are currently unlocked but that is subject to change at anytime by decision of the Board.

4. GUESTS:

- a. Members in good standing may bring to the pool **ONLY FOUR (4) GUESTS PER HOUSEHOLD AT ONE TIME.** **If you are 16 years of age, you are permitted to bring a guest 16 years of age or older.** The host member must accompany his/her guests at all times, and is responsible for their guest's conduct at all times. *Contact Management at least 72 hours prior if your guest limit exceeds (4) guests, due to extenuating circumstances, so that proper arrangements.*
- b. **A NON-PAID MEMBER OF THE ASSOCIATION CANNOT BE A GUEST. ASSOCIATION MEMBERS WHO HAVE NOT PAID THEIR ASSESSMENTS MAY NOT ENTER THE POOL OR POOL AREA AS A GUEST OF A PAID MEMBER. Any paid member that allows a non-paid member access to the pool will be subject to having their pool privileges revoked for a period of ONE POOL SEASON.**

5. POOL/CABANA/PARK PARTIES:

All parties while pool is opened require a lifeguard

- a. Only Association members or tenants in good standing (as defined in para 3.d. above) may reserve the pool/pool facilities for parties. **All pool parties must be arranged, in advance, through Management Company.**
- b. Members must make requests for pool party reservations by completing a Reservation-Lease Agreement through the Association's Management Office (**First Service Residential**).
- c. All pool rules and guidelines specified herein apply during all pool parties.
- d. At least two (2) lifeguards will be required to be on duty for all pool parties. **No more than 50 guests shall be allowed at pool parties.** A Member must make arrangements with Association Management Services for a pool party whenever they will have 5 or more guests, regardless of whether or not the guests are residents of Trophy Ridge or non-residents.
- e. Parties may be held during regular pool hours. Pool parties must end no later than 10:00 p.m., including clean up time. A usage fee of **\$40.00 plus the cost of two (2) lifeguards** will be charged for occupying the pool, **cabana/grill** area for your party. Parties will be allowed in two hour intervals maximum. A usage fee of **\$40.00** will be charged for occupying the cabana/grill area **ONLY** during the season when the pool is closed (i.e. November – February, and excluding Spring Break).

For any pool and/or cabana/grill party, there will be a \$100.00 deposit, which will be refunded once the pool area has been checked. Each member must remove all trash from the pool area and clean up after their guests, including both restrooms, immediately following the event. If the area is not cleaned or if there is any damage, the deposit will not be refundable.

***LIFEGUARDS HAVE THE DISCRETION TO REPORT VIOLATIONS OF POLICIES TO THE BOARD PER SECTION 7 ***

6. POOL CONDUCT RULES:

- a. **THE TROPHY RIDGE HOMEOWNERS ASSOCIATION STRONGLY SUGGESTS TO ALL RESIDENTS THAT NO ONE SWIM ALONE.**
- b. **NO ALCOHOLIC BEVERAGES OF ANY KIND ARE ALLOWED IN THE POOL AREA OR ANY COMMON AREA.**
- c. **NO SMOKING IS ALLOWED IN THE POOL AREA; AT THE BENCH LEADING TO THE POOL ENTRY GATE OR ANY COMMON AREA.**
- d. **An adult member of the Association must accompany anyone under the age of 16.**
- e. Guests must be accompanied by an adult resident at all times.
- f. This is a NON-DIVING pool. The no diving rules are posted in text and symbol on each side of the pool. No diving includes using tables, chairs, recliners, or any other object to jump in or do flips into the pool.
- g. Pool users must be properly attired in swimwear. No cut-off pants, jean shorts or boxers are permitted.
- h. No disposable diapers are allowed - commercial swim diapers may be used. Children in cloth diapers must wear rubber pants at all times when in the pool.

- i. Persons with communicable diseases, open cuts or sores are not allowed in the pool.
- j. A responsible adult must be with a child at the baby pool and within physical reach of a non-swimmer at all times.
- k. Children above age six (6) are not permitted in the baby pool.
- l. No spitting or spouting water, "dunking", running, scuffling, "horseplay" of any kind. Only soft inflatable type balls, such as beach balls, are allowed near or in the pool; no throwing balls (racquetballs, baseballs, etc.) or other objects are allowed in or near the pool which may hit or injure other members or guests.
- m. Only non-breakable drink containers are allowed in the pool area.
- n. Glass, breakable items, and pets can be a health and safety hazard and are not allowed in the pool area. Authorized service animals, such as Seeing Eye dogs are allowed in the pool area.
- o. Use of skates, skateboards, roller blades, bikes and similar devices are prohibited in the Recreation Center and pool area.
- p. To prevent/avoid chemical imbalance or filter problems with the water, please:
 - (1) Towel or shower off suntan lotion or oil before entering the pool. Oil gums up tiles and dilutes the chemicals.
 - (2) Braid, confine in a ponytail or bun, or wear a bathing cap if hair is longer than shoulder length. Loose hair cannot be back washed from the filter system and reduces its efficiency.
- q. Vulgar and profane language is not allowed in the Recreation Center and pool area.
- r. Loud or offensive music is not allowed in the Recreation Center and pool area.
- s. Homeowners are responsible for maintaining the cleanliness of the swimming and recreation areas. Please dispose of trash in the containers provided.
- t. The Association is not responsible for accidents or for the loss of missing articles.

- 7.
 - a. **Suspension of pool privileges due to misconduct:**
 - 1st Offense – 1 day suspension**
 - 2nd Offense – 3 day suspension**
 - 3rd Offense – Suspension from pool remainder of year. Parents will be notified of each incident.**
 - Suspensions may be appealed to the Board of Directors.**

The HOA Board on an individual basis will review breaking of pool rules and a decision will be made including possibly revoking pool privileges. **The decision of the Board of Directors is final.**

SECTION II
RECREATION AREA RULES AND GUIDELINES

- 1) ALL MEMBERS must present a current card key upon entry. NO CARD KEY, NO ENTRY.
- 2) No more than 4 guests per Trophy Ridge member.
- 3) No alcoholic beverages
- 4) No cursing or foul language allowed at any time.
- 5) No glass containers
- 6) No Pets (Does not apply to Service Animals)
- 7) No hanging on the basketball goal hoops or nets.
- 8) No skateboards, scooters, skates, bicycles or other wheeled vehicles or equipment allowed in the Recreation Area (Exception: tricycles and/or bicycles with training wheels).
- 9) Reservations are required for the basketball court when there are more than 4 guests. Reservations must be made 14 days in advance.
- 10) No more than 1 hour of play- if someone is waiting to play basketball.

****CONTACT FIRST SERVICE RESIDENTIAL FOR RESERVATIONS, QUESTIONS OR CONCERNS AT 210-829-7202****

The Association is not responsible for accidents, damage, or theft.

Suspension of park privileges due to misconduct:

1st Offense – 1 day suspension

2nd Offense – 3 day suspension

3rd Offense – Suspension from the REC area remainder of year. Parents will be notified of each incident.

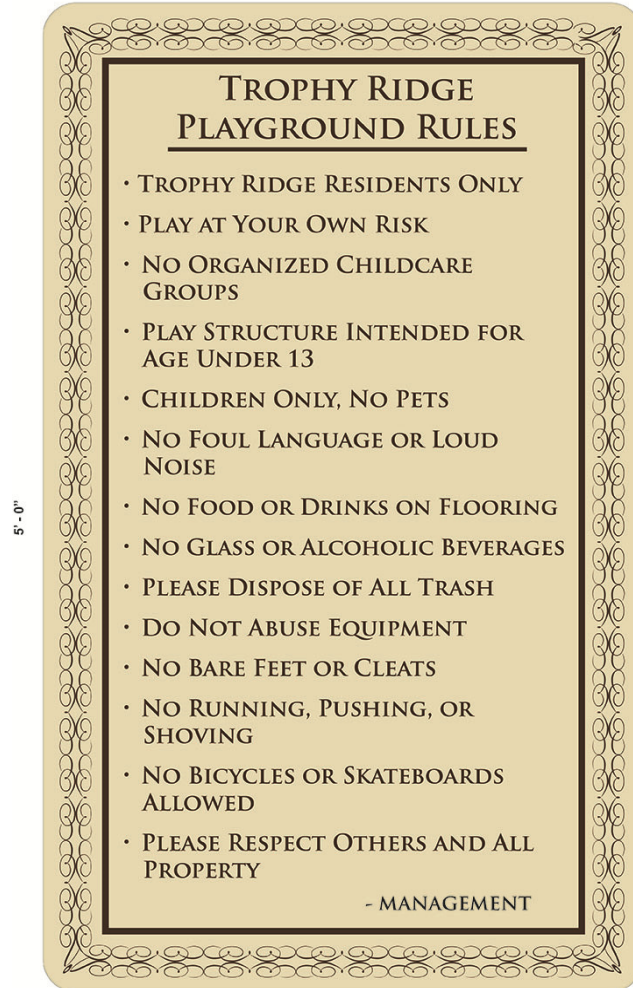
Suspensions may be appealed to the Board of Directors.

The HOA Board on an individual basis will review breaking of Rec rules and a decision will be made including possibly revoking privileges. **The decision of the Board of Directors is final.**

THESE RULES MAY BE AMENDED OR ADDED TO AT ANY TIME BY THE BOARD OF DIRECTORS.

SECTION III PARK RULES AND GUIDELINES

3' - 0"



Suspension of park privileges due to misconduct:

1st Offense – 1 day suspension

2nd Offense – 3 day suspension

3rd Offense – Suspension from the playground remainder of year. Parents will be notified of each incident.

Suspensions may be appealed to the Board of Directors.

The HOA Board on an individual basis will review breaking of park rules and a decision will be made including possibly revoking park privileges. **The decision of the Board of Directors is final.**

THESE RULES MAY BE AMENDED OR ADDED TO AT ANY TIME BY THE BOARD OF DIRECTORS.